

**NOTICE TO BIDDERS**

City of Greencastle, Indiana

Department Board of Public Works and Safety

One North Locust Street, City of Greencastle, Indiana  
46135Project: 2009 Street Resurfacing of Indianapolis Road  
from Percy Julian Drive to Warren Drive

Notice is hereby given that the Board of Public Works and Safety for the City of Greencastle, Putnam County, Indiana will receive sealed bids for the above listed "Project" at the office of the City Engineer, One North Locust Street, Greencastle, Indiana (City Hall) until 3:00pm. local time on Friday, November 6, 2009, and commencing as soon as practicable thereafter on the same date such bids will be publicly opened and read aloud in the Council Chambers of City Hall. No late bids will be accepted.

All bids and proposals shall be properly and completely executed on the proposal forms provided with the plans and specifications which will include the non-collusion affidavit as required by the State of Indiana. The bid envelope must be sealed and have the words "BID - 2009 RESURFACING of INDIANAPOLIS ROAD".

Project Specifications consists of:

1. Project Description
2. Technical Specifications

A bid bond or certified check in an amount not less than ten percent (10%) of the amount bid must be submitted with each bid. It is intended that actual construction of all work divisions shall be started as soon as practicable, and each bidder shall be prepared to enter promptly into a construction contract, and begin work without delay in the event the award is made to that bidder.

The Project consists of, but is not necessarily limited to, the following:

Preparation, resurfacing, and remarking of existing Indianapolis roadway from Percy Julian Drive to Warren Drive within the City of Greencastle.

Contract Documents for the Project have been assembled into one bound project manual which, together with drawings, may be examined at the following locations:

City of Greencastle

Office of the City Engineer  
One North Locust Street  
Greencastle, IN 46135  
(765) 653-0445

Copies of such drawings and project manuals must be obtained from the Office of the City Engineer, at the addresses stated above, upon the payment of \$25.00 for each set. These sets may include full-size drawings. All payments and costs of Contract Documents are non-refundable.

Bidders shall assure that they have obtained complete sets of drawings and Contract Documents and shall assume the risk of any errors or omissions in bids prepared in reliance on incomplete sets of drawings and Contract Documents.

This Project will be funded by the City of Greencastle. Wage rates are not applicable for this project in accordance with I.C. 5-16-7.

A pre-bid conference for discussions of the Project, the bidding requirements and other important matters will be held on Tuesday, November 3, 2009 at 3:00 p.m. in the Council Room of City Hall (One North Locust Street). All prospective bidders are invited to attend the pre-bid conference. The pre-bid conference is not mandatory. However, bidders who are not present are responsible for knowing all information discussed at the pre-bid conference. A copy of the minutes will be available to all bidders by November 5, 2009 at the office of the City Engineer.

No bidder may withdraw any bid or proposal within a period of thirty (30) days following the date set for receiving bids or proposals. The Greencastle Board of Public Works and Safety reserves the right to hold any or all bids or proposals for a period of not more than thirty (30) days and said bids or proposal shall remain in full force and effect during said period. The City of Greencastle reserves the right to reject and/or cancel any and all bids, solicitations and/or offers in whole or in part as specified in the solicitations when it is not in the best interests of the City. Award of the contract, if any, shall be to the lowest, responsive, responsible bidder.

Brad Phillips, Commissioner  
Department of Public Works  
City of Greencastle  
Oct. 22-29-2T